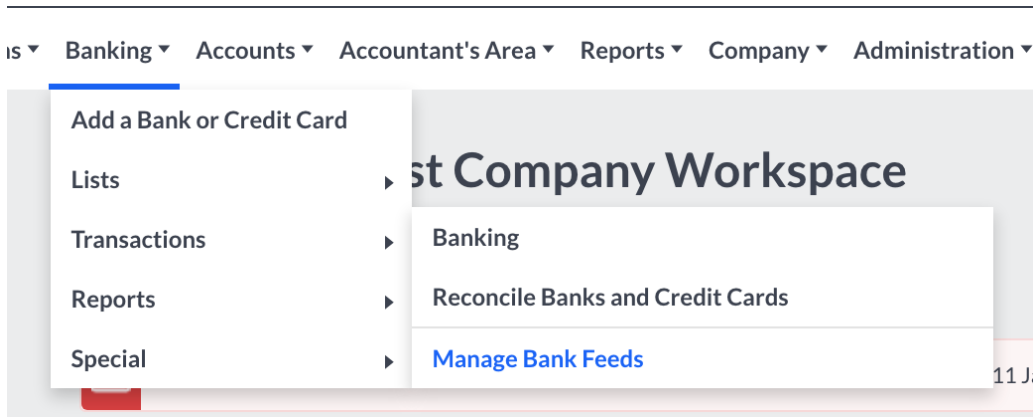
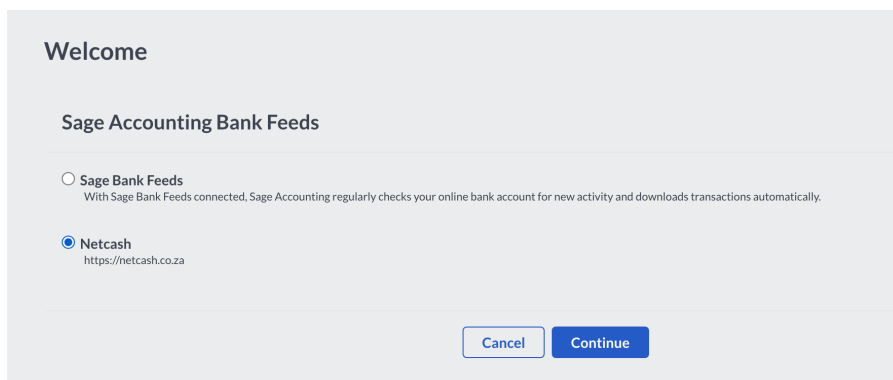


Linking Netcash / Sage Pay to Sage One

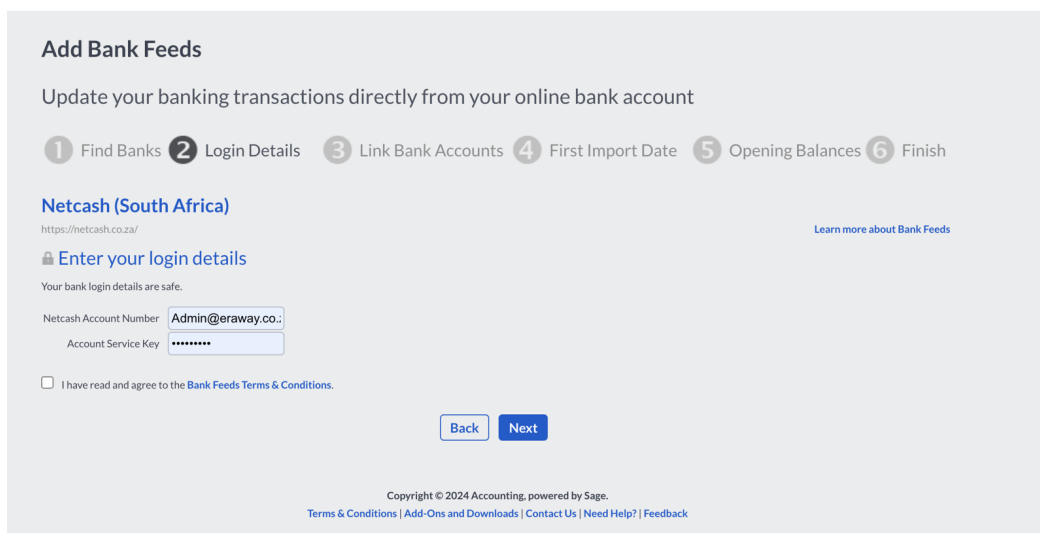
1. Log into Sage one
2. Click on Banking -> Transactions -> Manage Bank Feeds



3. Click on Netcash and the Continue



4. Enter in your Netcash info. If you do not have the information, please contact Netcash on 0215215252 or email her at cindy.alexander@netcash.co.za.



5. Enter in a Name in the Account Name Field and click next

Add Bank Feeds

Update your banking transactions directly from your online bank account

1 Find Banks 2 Login Details 3 Link Bank Accounts 4 First Import Date 5 Opening Balances 6 Finish

Create or Link your Bank Accounts

Please match your Accounting Accounts with the ones retrieved from your internet banking.

Internet Banking Accounts
The following bank accounts have been found:

Netcash (xxxxxxxx1156) ● ● ● ● ● ▶

Accounting Bank Accounts
Create or link your internet banking accounts to Accounting bank accounts below:

Account Name [Choose an existing Bank account](#)

Your bank account name as you would like to see it in Accounting.

Currency

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6. Choose the date you would like the import to run from

Add Bank Feeds

Update your banking transactions directly from your online bank account

1 Find Banks 2 Login Details 3 Link Bank Accounts 4 First Import Date 5 Opening Balances 6 Finish

Select your first import date

Adding Bank Feeds for new bank accounts? You can import up to 90 days' transactions into Accounting depending on your bank.

Adding Bank Feeds for bank accounts you have already imported or captured transactions for?
Check the date of your last transactions and start your Bank Feeds only from the next date. This is so you don't import duplicate transactions. You cannot import duplicate transactions through Bank Feeds. Accounting will recognize these transactions and only import any new ones. However, make sure that you do not import older transactions through Bank Feeds and then import the same transactions manually because Accounting will not recognize these transactions as duplicates.

For the first import, fetch transactions starting from:

Note: After your first import, new transactions will only be imported when you log in each day and only once per day.

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7. Enter in your opening balance

Add Bank Feeds

Update your banking transactions directly from your online bank account

1 Find Banks 2 Login Details 3 Link Bank Accounts 4 First Import Date 5 Opening Balances 6 Finish

Opening Balances

The following Accounting Bank or Credit Card accounts will be created and linked to your selected Internet Banking Accounts.

In order for Accounting to track your bank balance, an opening balance is required. Accounting will create your opening balance for Banks and Credit Cards based on the transactions retrieved from your **First Import Date** and your current Internet Banking Balance.

Please Note:

- ▶ Transactions that have been imported will only affect your bank balance **once they are processed**. Transactions can be **reviewed, allocated and then processed** by choosing the Review Transactions button on the last step of this wizard.
- ▶ You will be able to adjust your opening balance later by choosing the **Adjust Bank and Credit Card Opening Balances** option on the Banking Special menu.

Bank or Credit Card Name: Netcash

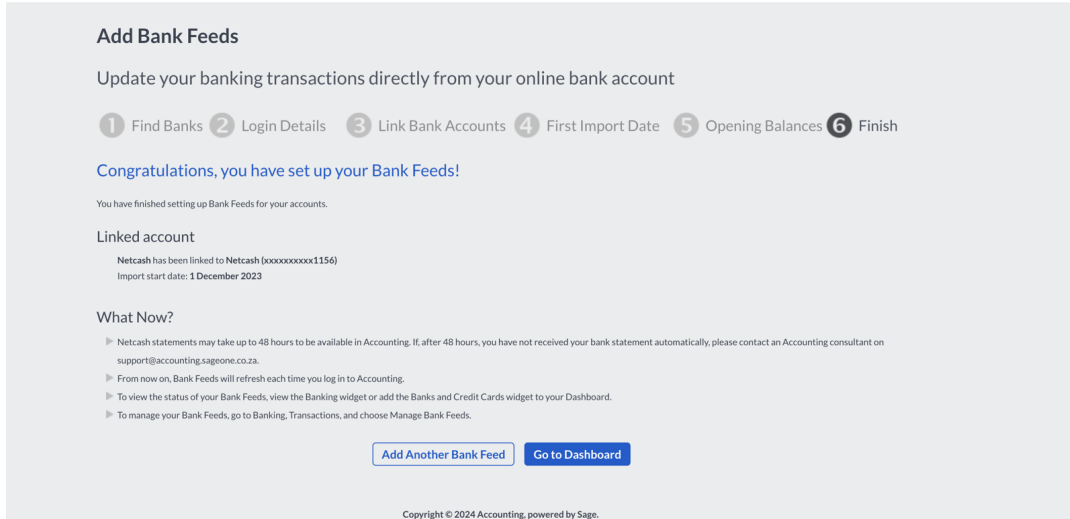
Closing balance from your Bank or Credit Card:

Accounting will create the following **Opening Balance** transaction for Netcash:

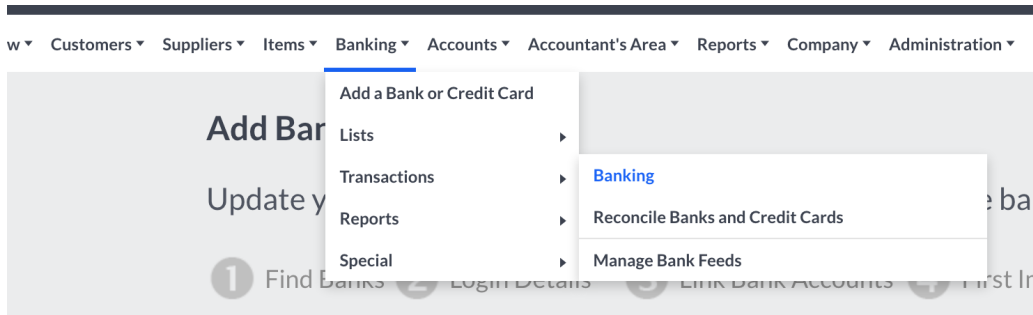
Opening balance in Accounting:

Opening balance Date:

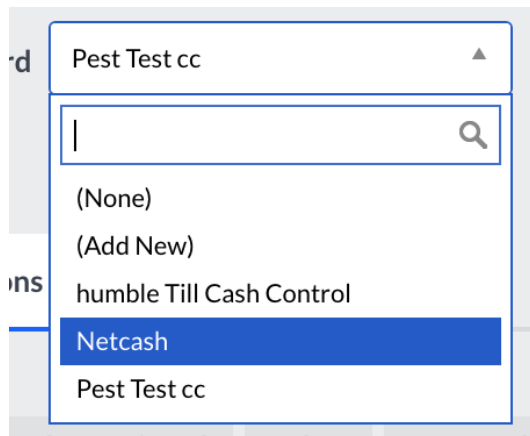
8. Your Netcash account has now been linked



9. To view transactions: Go to Banking -> Transactions -> Banking



10. Switch between the accounts and navigate to Netcash



11. All your Netcash transactions will be listed. You can now allocate and receipt that transactions to Accounts or Customers